



## Data Protection Notice

### Processing of personal data in the framework of the Bridge and ETIP-SNET initiatives

In accordance with Regulation (EU) 2018/1725 of 23 October 2018 on data protection (hereinafter the Regulation), the European Climate, Infrastructure and Environment Executive Agency (hereafter CINEA) collects your personal data only to the extent necessary to fulfil the precise purpose related to its tasks.

1. The **controller** is CINEA:

- a. CINEA C.2  
Chaussée de Wavre 910  
W910  
BE – 1049 Brussels
- b. Person responsible for the processing: the Head of Unit C.2
- c. Email: [CINEA-HE-Energy@ec.europa.eu](mailto:CINEA-HE-Energy@ec.europa.eu)

The processor (contractor of the Agency) is PwC EU Services EESV (Belgium) for the management of the websites' content (newsletters, meeting minutes, etc). Link to PwC:

- [Privacy Policy -](#)
- [Legal disclaimer and privacy policy - PwC](#)

The management of the service to notify subscribers of information relating to their topics of interest (Newsroom) is processed by the Commission Services (DG CNECT) acting as processor.

2. The **purpose of the processing** is to process personal data (e.g. names, email addresses, etc) that are needed for the activities (e.g. subscription to newsletters, recording of meeting minutes, participation to working groups, task forces, events, webinars etc). The activities are associated with the two websites on the europa.eu domain that are linked to the respective BRIDGE and the ETIP SNET initiatives funded under the Horizon 2020 and Horizon Europe programme managed by CINEA.

3. The **data subjects** concerned by this notice is any person who has subscribed to any BRIDGE and ETIP SNET newsletters and/or any person, who has agreed to become member to the ETIP SNET and BRIDGE Governance and Working groups.

4. The **categories of personal data** collected and used for the processing operations are:

- First and last name;
- Place of work (e.g. company);
- email address;
- Consent to process personal data;
- Passwords and user names;
- Biographical background;
- Photo;
- EU login.

In addition to the above list, the following data is also processed for the subscribers to the newsletters:

- Organisation;

- Position/function;
- Country;
- Stakeholder Group.

No data such as IP addresses is collected for this purpose.

5. The **recipients** of the data are:

All recipients are on a "need to know" basis:

- Any authorized staff members of the Agency (e.g. Operational Unit in charge of the initiatives in CINEA for the purpose described above, Director, financial officers for payment of the activities, Legal Sector, DPO and/or Internal Controller in case of audit or proceedings, etc. );
- Where applicable, the contractor (and its subcontractors if applicable) selected for the management of registrations or any other relevant activities;
- For the Newsroom facility, DG CNECT in the European Commission acting as processor;
- Relevant Commission Services (e.g. Parent DG's , etc) dealing with the initiatives and related communication issues (and when applicable their relevant contractors);
- Relevant stakeholders (e.g. participants commenting the minutes or when sharing list of participants, etc ...);
- General public (for data published on the website or via social media but only in case of explicit consent.

In addition, data may be disclosed to public authorities in accordance with Union and Member State law such as the European Court of Justice or a national judge as well as the lawyers and the agents of the parties in case of a legal procedure, Investigation and Disciplinary Office of the European Commission (IDOC), the competent Appointing Authority in case of a request or a complaint lodged under Articles 90 of the Staff Regulations, European Anti-Fraud Office (OLAF), the Internal Audit Service of the Commission, the Court of Auditors ,the European Ombudsman, the European Data Protection Supervisor and the European Public Prosecutor's Office .

6. **Data Subjects rights:**

- You have the right at any time to be informed on, access, rectify or erase ('right to be forgotten') your personal data or to request for the restriction of its processing.
- You are also entitled to object to the processing of your personal data on grounds relating to your particular situation at any time unless CINEA demonstrates compelling and overriding legitimate grounds or in case of legal claims.

You can exercise your rights by sending an email with the requested change(s) to the controller via the functional mailbox indicated here-above in Section 1.

In any cases your data will be modified or removed accordingly and as soon as practicable (maximum within 10 working days).

When processing is based on your consent, you have the right to withdraw your consent at any time, without affecting the lawfulness of the processing before such a withdrawal.

However, in line with Article 25 of the Regulation, the data controller may restrict the rights of the data subjects based on the Decision of the Steering Committee (2020) 26 of 14/10/20 (OJEU L 45 on 9.2.2021, p. 80), in case where such restriction constitutes a measure necessary to safeguard the protection of the data subjects or the rights and freedoms of other data subjects, etc.

7. **How does CINEA protect and safeguard your data?**

Relevant organisational and technical measures are taken by the Agency to ensure the security of your personal data. Access to your data is restricted on an individual need to know basis and through User-ID and password and can be accessed via authentication

system. Your data resides on the servers of the European Commission, which abide by strict security measures implemented by DG DIGIT to protect the security and integrity of the relevant electronic assets. CINEA is also bound by Commission Decision 2017/46 of 10/1/17 on the security of communications & information systems in the EC.

Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed.

The processing of your data will not include automated decision-making.

The EU Cookie Compliance Module under Drupal CMS, will be used, which enables the configuration of the cookie banner that informs visitors about the use of cookies. This banner is to include a link to the cookie policy and to the option of Agree/Decline the described cookies.

8. **The legal basis of the processing are:**

- Council Regulation (EC) 58/2003 of 19 December 2002 laying down the statute for executive agencies to be entrusted with certain tasks in the management of Community programmes;
- Commission Decision C(2021) 953 of 12 February 2021 establishing the European Climate, Infrastructure and Environment Executive Agency, the European Health and Digital Executive Agency, the European Research Executive Agency, the European Innovation Council and SMEs Executive Agency, the European Research Council Executive Agency, and the European Education and Culture Executive Agency and repealing Implementing Decisions 2013/801/EU, 2013/771/EU, 2013/778/EU, 2013/779/EU, 2013/776/EU and 2013/770/EU;
- Commission Decision C(2021)947 of 12 February 2021 delegating powers to the European Climate, Infrastructure and Environment Executive Agency with a view to the performance of tasks linked to the implementation of Union programmes in the field of transport and energy infrastructure; climate, energy and mobility research and innovation; environment, nature and biodiversity; transition to low-carbon technologies; and maritime and fisheries; comprising, in particular, implementation of appropriations entered in the general budget of the Union and those stemming from external assigned revenue;
- Regulation (EU) No 1291/2013 of the European Parliament and of the Council of 11 December 2013 establishing Horizon 2020 - the Framework Programme for Research and Innovation (2014-2020) and repealing Decision No 1982/2006/EC;
- Regulation (EU) No 1290/2013 of the European Parliament and of the Council of 11 December 2013 laying down the rules for participation and dissemination in "Horizon 2020 - the Framework Programme for Research and Innovation (2014-2020)" and repealing Regulation (EC) No 1906/2006);
- Regulation (EU) 2021/695 of the European Parliament and of the Council of 28 April 2021 establishing Horizon Europe – the Framework Programme for Research and Innovation, laying down its rules for participation and dissemination, and repealing Regulations (EU) No 1290/2013 and (EU) No 1291/2013 (Text with EEA relevance)

9. **The time limits for keeping the data are the following:**

In accordance with the 2019 Retention List of the Commission (SEC (2019) 900/2 - ARES(2019)4374520 – 09/07/2019):

Time for keeping the data is in any case limited as long as necessary with the regard to the purpose(s) of the processing and is deleted as soon as it is not needed any longer.

For website: the common retention list of the Commission provides for an administrative retention period of maximum 2 years in principle (see section 9.4.2 Communication strategy & tools). These two years will be counted from the closure of the website.

For subscription to newsletters, working groups, etc, data is kept as long as the data subject does not unsubscribe and as long as the relevant activities (newsletters, working groups, etc.) are operating.

All personal data collected in the frame of the Newsroom service is kept as long as:

- the subscriber consents to the processing and until the subscriber unsubscribe himself or herself or requests the controller to delete his/her account;
- or 5 years until the last interaction of the data subject with Newsroom. Receiving a newsletter is not considered an “interaction” for this purpose. “Interactions” are actions from the subscriber such as subscribing, confirming a subscription, updating a subscription, etc.

Should the data subject unsubscribe, the data will be erased from the database as soon as possible (maximum within 10 working days).

## **10. Contact information**

In case you have any questions about the collection/processing of your personal data, you may contact the data controller who is responsible for this processing activity by using the email address mentioned here above in Section 1

You may contact at any time the Data Protection Officer of the Agency ([CINEA-DPO@ec.europa.eu](mailto:CINEA-DPO@ec.europa.eu)). You have the right to have recourse at any time to the European Data Protection Supervisor ([edps@edps.europa.eu](mailto:edps@edps.europa.eu)).

